

## COVER LETTER

Veronica Ray

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09-04-2018

203 W.Deer Rd Lot 3  
Timmons ville Sc, 29161

Dear Hiring Manager,

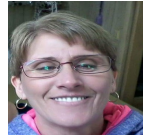
I'm applying for the position you have posted on Craigslist. I'm a very hard worker and I take pride in my work. I would like the opportunity for an interview for your company,

Sincerely, Veronica Ray

Veronica Ray

## Veronica Ray

roniray1969@gmail.com  
203 W. Deer Rd, lot #3  
Timmons ville Sc, 29161  
Mobile : +18434094685



### ACADEMIC DETAILS

- Basic [1988] with aggregate of 50% from Lanipher High School
- CNA [2007] with aggregate of 50% from Pana Adult Learning Center

### WORK EXPERIENCE

- Worked as 5241/2 A. West Union, Litchfield Il in Addus Home care/ PCA from Mar 2012 to Nov 2017  
Role :I took care of the elderly in their homes, cleaning, cooking, shopping, laundry
- Worked as 521 , Springfield Rd, Taylorville Il, 62568 in Shadow Box from Nov 2016 to Nov 2017  
Role :Cashier, sorted clothing, stocked shelves, cleaned the store
- Worked as 600 Houston, Taylorville Il, 62568 in Taylorville Care Center/ CNA from Jan 2007 to Mar 2012  
Role :Took care of residence, baths, and kept rooms clean

### FIELD OF INTERESTS

- I like to clean, and like conversation with new people

### SKILLS

- I have done housekeeping for 15+ years

### STRENGTH & HOBBIES

- I love doing my job and i take pride in my work
- Being around my family and loved ones

### REFERENCE

#### Jackie Boyd

1132 Prairie Rd, Taylorville il,62568  
Nursing Home  
1-217-823-2259

#### Marilyn Berzinski

720 Paulina, Taylorville Il62568  
1-217-824-8815

#### Traci Holcomb

Litchfield Il  
1-217-854-4471

(Veronica Ray)